



*St Edmundsbury*  
BOROUGH COUNCIL

# St Edmundsbury Borough Council

## Cabinet Decisions Notice

(Published: Wednesday 19 October 2016)

The following decisions were taken by the Cabinet on **Tuesday 18 October 2016** and, if not called in by Councillors, will come into operation on Thursday 27 October 2016. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: [democratic.services@westsuffolk.gov.uk](mailto:democratic.services@westsuffolk.gov.uk)) by **5.00 pm on Wednesday 26 October 2016**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format [firstname.surname@westsuffolk.gov.uk](mailto:firstname.surname@westsuffolk.gov.uk). Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format [firstname.surname@stedsbc.gov.uk](mailto:firstname.surname@stedsbc.gov.uk). Contact may also be made via Democratic Services, St Edmundsbury Borough Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 8 CAB/SE/16/049	None	<u>Recommendation of the Performance and Audit Scrutiny Committee: 21 September 2016: Arrangements for Appointment of External Auditors</u>  RECOMMENDED TO COUNCIL: (20 December 2016)  That Option 3, to 'opt-in' to the sector led body (Public Sector Audit Appointments Limited (PSAA)) for the independent appointment of the Council's External Auditor, beginning with responsibilities for the financial	Of the three options provided in Report No: PAS/SE/16/021, the Cabinet supported the recommendations of the Performance and Audit Scrutiny Committee and has recommended to full Council that Option 3 be approved, as this is considered to provide better economies of scale in keeping audit fees down, with the added benefit having a Suffolk-wide auditor.	Auditors must be appointed using one of the three options detailed in Report No: PAS/SE/16/021.	<u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074  <u>Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245

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		year 2018-2019, as set out in Report No: PAS/SE/16/021, be approved.			
Item No. 9 CAB/SE/16/050	None	<u>Recommendation of the Grant Working Party: 5 September 2016 - Rural Initiatives Grant Scheme</u>  RESOLVED:  That the criteria for the Rural Initiative Grant Scheme (RIGS) be amended so that the maximum amount that may be applied for under this scheme is reduced from £10,000 to £7,500, as detailed in section 1 of Report No: CAB/SE/16/050.	RIGS is a one-off match-funding grant scheme which is available to match fund rural projects alongside other funding streams. The Cabinet has agreed that the revised threshold of £7,500 would help to increase the number of projects that may receive funding from the finite ring-fenced capital allocation for the RIGS grant scheme.	To retain the existing maximum threshold that may be applied for under RIGS of £10,000.	<u>Portfolio Holder:</u> Cllr Robert Everitt 01284 769000  <u>Officer:</u> Davina Howes Head of Families and Communities 01284 757070
Item No. 10 CAB/SE/16/051	None	<u>Recommendation of the Sustainable Development Working Party: 6 October 2016 - Article 4 Direction: Clare Conservation Area</u>  RESOLVED:  That the Article 4 Direction, as contained in Appendix B to Report No: SDW/SE/16/008, to cover the Clare Conservation Area, as delineated on the map contained in Appendix A of that report, be confirmed.	Having considered the results of the public consultation which was largely supportive of the proposal, the Cabinet has approved the introduction of the Article 4 Direction in Clare Conservation Area, which will restrict changes owners can make to the outside of their property without first obtaining planning permission in order to protect the special character of the conservation area.	Not to make an Article 4 Direction in Clare Conservation Area.	<u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899  <u>Officer:</u> Steven Wood Head of Planning and Growth 01284 757303

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Item No. 12 CAB/SE/16/053 (with Exempt Appendices)	None	<u>Revenues Collection Performance and Write Offs</u>  RESOLVED:  That the write-off of the amounts detailed in the exempt appendices to Report No: CAB/SE/16/053, be approved, as follows:  (1) Exempt Appendix 1: Council Tax totalling £8,407.88  (2) Exempt Appendix 2: Business Rates totalling £31,655.66  (3) Exempt Appendix 3: Overpayment of Housing Benefit totalling £6,725.44	The total amounts detailed in the decision have been written off. Detailed reasons for the decisions are included in Exempt Appendices 1, 2 and 3 attached to the Report.	The Council currently uses the services of the ARP Enforcement Agency to assist in the collection of business rates and also has online tracing facilities. It is not considered appropriate to pass the debt on to another agency. In the event that a written off debt becomes recoverable, the amount is written back on and enforcement procedures are re-established.	<u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074  <u>Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245
Item No. 14 Exempt CAB/SE/16/054	None	<u>Exempt Item: Enterprise Zones at Haverhill Research Park, Haverhill, and Suffolk Business Park, Bury St Edmunds (para 3)</u>  RESOLVED:  That, in accordance with Report No: CAB/SE/16/006: (1) the Memoranda of	Whilst the Council has previously accepted the allocation of the Enterprise Zones (EZs) in St Edmundsbury (Cabinet Report No: CAB/SE/16/006 refers) the precise terms of how they will operate were still to be agreed. The Cabinet has agreed those terms (with some delegations)	The alternative option would be to withdraw the St Edmundsbury sites, removing the EZ status.	<u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899  <u>Officer:</u> Steven Wood Head of Planning and Growth

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		<p>Understanding between the Department for Communities and Local Government, the Local Enterprise Partnerships, and St Edmundsbury Borough Council (x2); and the local agreements between St Edmundsbury Borough Council, the Local Enterprise partnerships, and relevant partners (x2) as set out in Appendices A to E and G to Exempt Report No: CAB/SE/16/054, be agreed; and</p> <p>(2) delegated authority be given to the Head of Planning and Growth, in consultation with the Portfolio Holder for Planning and Growth, to agree, subject to any financial requirements which will require the approval of Cabinet, the final, and any future Site Development/Infrastructure Plans at Annex 1 of Appendix B and Appendix F to Exempt Report No: CAB/SE/16/054.</p>	<p>in order that the EZs can progress.</p>		<p>01284 757303</p>

Karen Points  
Head of HR, Legal and Democratic Services 19 October 2016